

February 2018 Workshops

Grand Rapids | Hibbing | Virginia



A Proud Partner of America's Job Center Network.

Monday	Tuesday	Wednesday	Thursday	Friday
			<p>1 1:00-3:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>2 9:00-11:00 Breakfast Club, Transit Building in Grand Rapids</p>
<p>5 1:00-4:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC</p>	<p>6 1:00-4:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>7 9:00-4:00 Creative Job Search @ Grand Rapids WFC 10:00-12:00 Job Club @ Virginia WFC 10:30-12:00 Rising Employment Hour @ Grand Rapids WFC 1:00-3:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>8 1:00-3:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>9 9:00-11:00 Breakfast Club, Transit Building in Grand Rapids</p>
<p>12 10:00-12:00 Financial Literacy Topic: Consumer Protection @ Virginia WFC 1:00-4:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC</p>	<p>13 1:00-4:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>14 9:00-4:00 Creative Job Search @ Virginia WFC 9:30-1:00 New Leaf @ Virginia WFC 10:30-12:00 Rising Employment Hour @ Grand Rapids WFC 10:00-12:00 Job Club @ Virginia WFC 1:00-3:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>15 1:00-3:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>16 9:00-11:00 Breakfast Club, Transit Building in Grand Rapids</p>
<p>19 All Minnesota WorkForce Centers will be closed today for Presidents Day</p>	<p>20 10:00-12:00 Financial Literacy Topic: Consumer Protection @ Hibbing WFC 1:00-4:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>21 9:00-4:00 Creative Job Search @ Hibbing WFC 9:30-1:00 New Leaf @ Hibbing WFC 10:00-12:00 Job Club @ Virginia WFC 10:30-12:00 Rising Employment Hour @ Grand Rapids WFC 1:00-3:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC</p>	<p>22 1:00-3:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>23 9:00-11:00 Breakfast Club, Transit Building in Grand Rapids</p>
<p>26 1:00-4:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC</p>	<p>27 9:30-1:00 New Leaf @ Grand Rapids WFC 1:00-4:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>28 10:00-12:00 Job Club @ Virginia WFC 10:30-12:00 Rising Employment Hour @ Grand Rapids WFC 1:00-3:00 Adult Education—ABE (reading, math, GED) @ Hibbing WFC 3:00-4:30 ABE Basic Computers for Job Search @ Hibbing WFC</p>	<p>Creative Job Search Workshops next month Virginia—March 14th Hibbing—March 21st</p>	<p>Useful Websites www.minnesotaworks.net http://us.jobs http://mn.gov/deed www.uimn.org</p>

Please register for email on jobs & events

888-438-5627 (888-GET-JOBS) (711 for MN Relay) or call direct:


<http://mn.gov/deed/grandrapids> 218-327-6760

<http://mn.gov/deed/hibbing> 218-231-8590

<http://mn.gov/deed/virginia> 218-735-3740

Workshop Descriptions

Free – no fees!

Creative Job Search	This workshop covers the basics of a successful job search. Topics include preparing for the job search, resume strategies, networking, practice interviews, and more.	Registration preferred
Breakfast Job Club	A job club for job seekers. Meet other job seekers, get advice, referrals, and more!!	Registration preferred
Adult Education- ABE	Brush up on the basics at this education class for adults! We'll cover reading, math, GED prep, basic computer skills. <i>Up to 30 hours - call 1-800-662-5711 for more locations.</i>	Registration preferred
 Financial Literacy Workshops	The WorkForce Centers of Northeast Minnesota are partnering with Adult Basic Education to provide a series of workshops to help citizens learn tips and tricks for better managing money. The series includes these topics: Building Good Credit Consumer Protection Understanding Taxes Saving for the Future Spending Plans Insurance Financial Institutions Making Large Purchases Budgeting to Create Savings Smart Consuming Debt Reduction Asset Building	Registration preferred
Basic Computers for Job Search	Learn to use computers to improve your job search! This class covers the basic parts of the computer, keyboard and mouse as well as basic computer functions (i.e., how to select and open programs) and the first ribbon in Microsoft Word 2010. <i>Up to 30 hours on internet, email, MS Word, Excel, PowerPoint - call 1-800-662-5711 for more locations.</i>	Registration preferred
Job Club	Each week we will discuss a different subject from job search – interviews to help you successfully navigated through the process of finding a job. Meet other job seekers and start networking.	Registration preferred
New Leaf	This workshop is for Former Offenders or anyone with a criminal background (including misdemeanors). We'll cover specific issues related to the job search process when you have a record. You will learn how to overcome barriers, avoid self-sabotage and the application trap, answer offense related interview questions and learn the tools to write an effective resume.	Registration preferred
Rising Employment Hour	This workshop is for any job seeker who is under employed, unemployed, seeking other work or who may have employment barriers. Get help with resume writing/critiques, mock interviews, online job applications/paper applications, researching employers, finding job leads, and many more tools to assist in finding a fulfilling career.	Registration preferred

Permanently LAID OFF? Inquire about DISLOCATED worker services! Permanently LAID OFF? Inquire about DISLOCATED worker services!

Dislocated Worker If you are permanently laid off, please inquire about support for job search and training.

Veterans Services One-on-one assistance, appointments available in Grand Rapids, Hibbing, Virginia

Visit, email, or call: 1-888-GET-JOBS (1-888-438-5627) and enter the appropriate zip code or dial the number below; dial 711 for MN Relay.

GRAND RAPIDS 1215 SE 2nd Ave, Itasca Resource Center, 55744 Phone 218-327-6760 FAX 218-327-4179 grandrapids.wfc@state.mn.us

HIBBING 3920 13th Ave E, Hibbing Family Resource Ctr, 55746 Phone 218-231-8590 FAX 218-262-7316 hibbing.wfc@state.mn.us

VIRGINIA 820 N .9th St, Olcott Plaza Suite 250, 55792 Phone 218-735-3740 FAX 218-748-2280 virginia.wfc@state.mn.us

Online <http://mn.gov/deed/job-seekers> <http://www.aeo.org> <http://www.nemojt.org> <http://mn.gov/dhs/dhhs>

Services Jobs, job fairs, HIRING events, training, wages, support for workers with disabilities including hearing and vision

